

Parish of Hawley – Trinity Hall rental agreement

Name of hirer		
Address of hirer		
Contact details	Mobile	
	Home phone	
	Email	
Association or organisation (if any)		
Date		
Time	Start	Finish
Nature of event		
Numbers attending		
Age range		
(children's parties only)		

Booking fees

Booking type	Rate (inc VAT, valid 1/4/26 – 31/3/27)
One-off bookings	£26.00/hr
Recurring bookings: 1 – 5 hours per week	£14.65/hr
Recurring bookings: 5+ hours per week	£11.25/hr

Deposits

For one-off bookings, a non-refundable deposit of **£26.00** must be made at the time of booking to:
Hawley Green PCC account, sort code **30-91-53**, account number **00163776**

Please use **your name and date of hire** as a reference. The balance should be paid by the date of hire.

Your name or signature below indicates that you have read and accept the charges and hire conditions for this function application.

Signed:	Date:

Send your completed form to evans.oakfieldroad@btinternet.com

For full terms and conditions of hire, see <https://parishofhawley.org.uk/hire-terms>.