Parish of Hawley – Trinity Hall rental agreement

Name of hirer

Address of hirer

Contact details Mobile

Home phone

Email

Association or organisation (if any)

Date

Time Start Finish

Nature of event

Numbers attending

Age range
(children's parties only)

Booking fees

Booking type	**Rate** (inc VAT, valid 1/4/26 – 31/3/27)
One-off bookings	£26.00/hr

Deposits

For one-off bookings, a non-refundable deposit of **£26.00** must be made at the time of booking, and the balance should be paid by the date of hire.

Name	Hawley Green PCC account
Sort code	£14.65/hr
Account number	£11.25/hr
Payee reference	Please use the **booking surname and date of hire** as a reference.

Your name or signature below indicates that you have read and accept the charges and hire conditions for this function application.

Signed: **Date:**

Send your completed form to evans.oakfieldroad@btinternet.com

For full terms and conditions of hire, see https://parishofhawley.org.uk/hire-terms.